

WIC Policy Revisions  
SBAR  
11/13/2014

Situation

All WIC policies for Local WIC Providers (LWPs) are in the WIC Operations Manual (WOM), which is maintained on our website <http://health.mo.gov/living/families/wic/wiclwp/wom/>. These policies are part of our annual State Plan, which is submitted to and approved by the United States Department of Agriculture, Food and Nutrition Services (FNS). Any changes that the state makes to policies must be submitted to FNS as an amendment to the state plan. New policies or changes to policies cannot be added to the WOM until they have been approved by FNS. The attached policies have been submitted to FNS as Amendment 1 to the 2015 State Plan and are being presented to the Director's Advisory Council on Local Public Health for recommendations and discussion.

Background

For revisions to current policies, FNS requires any additions be highlighted and anything being removed be struck through. This allows FNS to quickly identify what is new and requires their review and approval. Anything not highlighted or struck through has previously been approved by FNS. The only exception to this are completely new policies.

Assessment

Attached to this SBAR are the following policy additions and revisions:

ER# 2.06200- Guidelines for Nutrition Education: Approved Resources: This policy has been revised to include a review by the nutrition coordinator for outdated nutrition resources and materials. It also includes updated links to forms.

ER# 3.02900-Transfer of Certification and Verification of Certification (VOC): This policy has been revised to add more guidance to LWPs about what is required when issuing and receiving VOCs.

ER# 3.08100- Food Instrument Issuance Cycles: This policy has been revised to remove one month issuance of benefits if the participant fails to bring in proof of eligibility.

ER# 6.01700- Local Agency Cell Phone Usage: This is a new policy with requirements for the Breastfeeding Peer Counseling (BFPC) Program, if issuing cell phones to the peer counselors.

The following policies have been revised to implement the changes to the April, 2015 WIC Approved Food List:

ER# 2.06900 Cash Value Benefit/Voucher

ER# 2.07000 Guidelines for Issuance of Formula, WIC-Eligible Nutritionals, and Other Supplemental Foods under Food Package III

ER# 2.07600 Guidelines for Issuance of Food Package I & II to Infants

ER# Guidelines for Issuance of Food Package IV to Children

ER# 2.07900 Guidelines for Issuance of Food Packages V,VI and VII to Women

#### Recommendation

These policies have been submitted for review and discussion.